

We are creating an art environment dedicated to all forms of art expression. A place where art, music, performance, film and video will enhance and expand the viewer's consciousness in a total immersion in the many expressions of the creative process. We are here to encourage the next generation of aspiring artist.

We hold two large exhibitions annually, filling both of our gallery spaces, as well as several smaller featured exhibitions exclusively in our first floor gallery throughout the remainder of the year. For our large exhibition receptions we often feature performance artists or unique presentations for the evening festivities.

We also have a year-round consignment gift area, *Intrinsic Space*, which features handmade artworks at affordable prices, ready to go at the time of purchase.

Please see inside for details.

Thank you for your interest. We look forward to your submissions.

SUBMISSION FORM

NAME: _____
ADDRESS: _____

PHONE: _____
EMAIL: _____
WEBSITE: _____

SUBMITTING FOR (Choose one):

____ Gallery Exhibition - \$20 entry fee
____ Performance - no fee
____ *Intrinsic Space* consignment - no fee

MEDIA SUBMITTED (Choose all that apply):

____ painting ____ sculpture ____ poetry
____ ceramics ____ music ____ photography
____ prints ____ glass ____ mixed media
____ graphics ____ jewelry ____ fiber
____ drawing ____ video

Other: _____

TODAY'S DATE: _____

Please mail COMPLETE SUBMISSIONS to:

Space 237 Galleries & Studios
ATTN: Art Submissions Committee
237 N. Michigan
Toledo, OH 43604

237 space

SUBMISSION GUIDELINES



GALLERY HOURS:

Tuesday-Friday 11-5

Saturday 12-4

or by appointment

Space 237 Galleries & Studios
237 N. Michigan Toledo, OH 43604
Ph: 419.255.5117
www.space237.com

General Information

Regarding ALL Submissions

We are committed to responding to your submissions in a timely fashion. Please allow us 30-45 days to reply. Artists must be 18 yrs or older. All work will be considered for acceptance for one year from the submission date, in an effort to place it with other work that is complimentary and beneficial for you and the gallery.

Artwork for Gallery

Exhibition

We welcome all media. All work must be for sale. The gallery takes a 40% commission - please figure your retail prices accordingly.

PLEASE INCLUDE THE FOLLOWING

- \$20 entry fee**, payable to Space 237
- Completed submission form.**
- 4 - 25 samples of original artwork** that is currently available, in one of the following formats: CD submission (preferred), jpeg format, no larger than 300 ppi, OR 4"x6"-8"x10" high quality color computer prints or photographs, OR 35mm color slides.

4. **"Slide" sheet** listing the works submitted numerically. Must include Title, Medium, Size, Retail Price, Year completed & any special display considerations

5. **Resume** of all art related experience

6. **Artist Statement** or Letter of Intent

7. **A SASE** if you wish your materials to be returned. Please note, that if selected, we may retain samples of selected work for the gallery archives & promotional purposes.

If you cannot deliver the art in person, please let us know how many pieces you can afford to ship. *Shipping & insurance are the responsibility of the artist.*

An incomplete submission packet will not be considered for exhibition.

FOR INSTALLATION OR MULTI-MEDIA

PROPOSALS, please also include:

- Proposal for the display, including materials to be used, space requirements, sketches of plans, etc..

Please note that the artist is responsible for all installation materials & equipment required.

VIDEO SUBMISSIONS must include:

- a sample of the actual video to be exhibited with a short, typed paragraph stating the intent of the video.

Submissions for Opening

Night Performance

MUSIC SUBMISSIONS please include:

- demo of 3-5 samples on CD or tape.
- Indicate if interested in selling CDs.

POETRY SUBMISSIONS must include

- demo of 3-5 samples on CD or tape accompanied by a typed version of each sample
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Intrinsic Space - Retail

Consignement Submissions

Artwork for *Intrinsic Space* will be consigned on 6 month contracts.

Work must be priced \$200 or below (retail).

There is no entry fee required.

Please include the following:

- CD submissions (jpeg format, no larger than 300 ppi), OR 4"x6"-8"x10" high quality color computer prints or photographs OR 35mm slides.
- "Slide" sheet listing the works submitted numerically. Must include Title, Medium, Size, Retail Price (figure the in 40% gallery commission), & any special display considerations