



# Submissions

237  
space  
Galleries & ClaySpace

237 N. Michigan Toledo OH 43604

Space 237 holds two large exhibitions annually, filling both of our 1st floor and 4th floor gallery spaces. Several smaller exhibitions are presented exclusively in our first floor gallery throughout the remainder of the year. For our large exhibition receptions we often feature performance artists or unique presentations for the opening evening festivities.

**Call for Entries: Space 237 welcomes artist submissions year round and will consider your work for the next year of exhibits.**

We will be looking at submissions next for our annual fall show **Oct 14, - Dec 30, 2011**. Opening night will be Friday, October 14, 6-10 pm. & will be part of Toledo Area Art Commission's free bus loop to area galleries. **Submissions must be received by Friday, July 15, 2011**. Submissions may be mailed or dropped off in person. They will not be reviewed at the at the time of drop off, if they are delivered in person.

**Send submissions to: Submission Committee, Space 237 Galleries & ClaySpace; 237 N. Michigan, Toledo, OH 43604**

**More info: [info@space237.com](mailto:info@space237.com), 419-255-5117 or [www.space237.com](http://www.space237.com)**

## GENERAL INFORMATION REGARDING ALL SUBMISSIONS

We are committed to responding to your submission in a timely fashion but also wish to give each submission the time & attention each deserves. When we are reviewing for a particular show we will respond to submissions 30 days after the submission deadline. When reviewing random submissions sent throughout the year please allow us 30-45 days to reply. Artist must be 18 yrs or older. The submission committee may hold the submission for a year from the submission date if it is felt the art may work in a future exhibit.

## ARTWORK FOR GALLERY EXHIBITION

We welcome all media. It must be original artwork. Artists must be 18 yrs +

All work must be for sale and be available for the duration of the show.

The gallery takes a 40% commission - please figure your retail prices accordingly.

Work must be ready for hanging or display, no sawtooth hangers

It is up to the artists to insure their work

Shipping costs to and from the gallery are the responsibility of the artist. If the artist can only afford to send a certain number of pieces, they should let the gallery know in advance.

**PLEASE INCLUDE THE FOLLOWING IN YOUR SUBMISSION:**

1. \$20 entry fee, payable to Space 237 (good for the whole year of upcoming shows)
2. Artist's name, address, phone number, email, web site (if available)
3. 4-25 samples of ORIGINAL artwork that will be available for exhibit for the duration of the show. Jpeg images no larger than 300 ppi on a CD or DVD are preferred. But will also accept 4" x 6" or 8" x 10" high quality color computer prints or photographs.
4. A "Slide Sheet" listing the works numerically. Must include the Title, Medium, Size, Retail Price & any special display considerations.
5. Resume of all art related experience.
6. Artist Statement or Letter of Intent
7. A SASE if you wish your materials to be returned. Please note, that if selected, we will retain samples of selected work for the gallery archives & promotional purposes.

**If you cannot deliver the art in person, please let us know how many pieces you can afford to ship. Shipping & insurance are the responsibility of the artist.**

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**INSTALLATION OR MULTI-MEDIA PROPOSALS**, please also include:

Proposal for display, including materials to be used , space requirements, sketches of plans, etc.  
Please note that the artist is responsible for all installation materials & equipment.

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**VIDEO SUBMISSIONS** please also include:

A sample of the actual video to be exhibited with a short, typed paragraph stating the intent of the video.

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**SUBMISSIONS FOR OPENING NIGHT PERFORMANCES**

**Music Submissions** - please include a demo CD of 3-5 samples of music or a web site where the music can be heard. Indicate if interested in selling CDs.

**Poetry Submissions** - please include 3-5 samples on CD accompanied by a typed version of each sample.

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**MISCELLANEOUS**

Do you have an idea for an interesting exhibit or performance? Send us a proposal with a detailed description. Include any materials to help clarify your vision. We are open to new, exciting experiences.